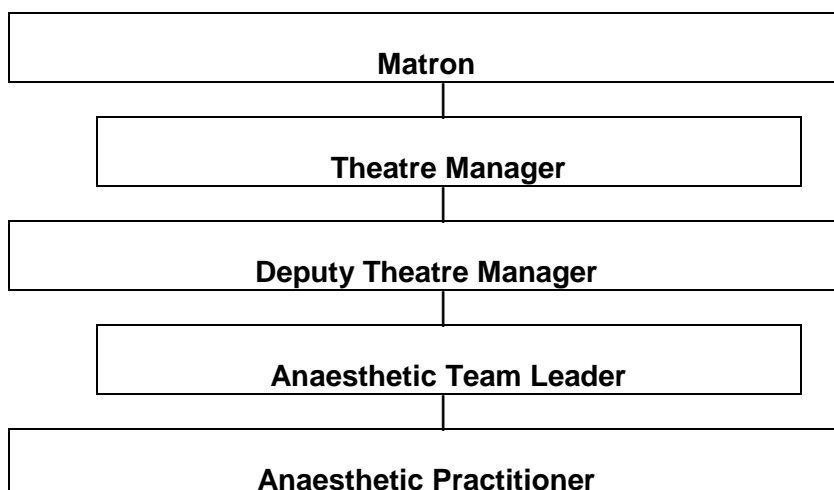


JOB DESCRIPTION

JOB DETAILS

Job Title	Anaesthetic Practitioner (ODP/Registered Nurse specialising in Anaesthetics)
Department:	Theatre
Reporting to:	Anaesthetic Team Leader
Accountable to:	Theatre Manager
Hours:	37.5 per week (flexible)

ORGANISATIONAL CHART



KEY WORKING RELATIONSHIPS

All members of the multi professional team, including nursing and medical staff, allied health professionals and support workers.

JOB SUMMARY

To provide specialist anaesthetic care in the theatre unit and deliver specialist anaesthetic assistance in other areas as required. The post-holder will be responsible for the assessment of care needs, the development of evidence-based programs, and the evaluation of such programs. The post-holder will be required to teach, support and develop junior staff and to assist with the efficient running of the unit.

PRINCIPAL AREAS OF RESPONSIBILITY

- 1.1 To provide safe and effective anaesthetic care for patients who require elective and emergency operations
- 1.2 To participate as a member of the team providing skilled anaesthetic assistance to the anaesthetists.
- 1.3 To guide junior staff in terms of evidence based working practices and values appropriate to providing acceptable standards of care.
- 1.4 To provide clinical supervision to students.
- 1.5 To carry out specified duties within the anaesthetic area. Maintaining high standards of cleanliness/hygiene and infection control in a cost effective manner.
- 1.6 To work effectively as part of the multi-disciplinary team at all times maintaining good lines of communication.
- 1.7 To assess patient's needs in relation to nursing care in the anaesthetic room prior to surgery, implement any care required.
- 1.8 To co-ordinate the anaesthetic practitioner service when required.
- 1.9 To maintain recovery skills to a high level and recover patients if required.
- 1.10 Administration of medicines as required.
- 1.11 To be responsible for the ordering, safe custody, use and recording of controlled drugs.
- 1.12 Participates in on call/stand by duties as and when required.
- 1.13 Establishes and maintains good relationships with all departments, medical staff and patients.

2. **ORGANISATIONAL DEVELOPMENT**

- 2.1 To carry out all procedures and practices as laid down by Hospital Policies.
- 2.2 Maintain accurate records, and care plans, as per the hospital policy.
- 2.3 To participate in the development and implementation of evidence based standards of care within the anaesthetic area.
- 2.4 To participate in clinical audit and research to highlight areas of excellence and to encourage change where necessary.
- 2.5 Ensure efficient use of all resources. Ensure any problems with resources are brought to the attention of the team leader.
- 2.6 Participates in training schemes and in-house education.

3. GENERAL

- 3.1 To act as an effective role model.
- 3.2 To comply with hospital policy in the reporting of incidents and complaints.
- 3.3 The post holder may be required to participate in other areas where they have received appropriate training and demonstrated competency, e.g. scrub, circulator or recovery.
- 3.4 To promote and follow Health and Safety/COSHH guidelines

4. PERSONAL DEVELOPMENT

- 4.1 Be accountable for all care given, and to be responsible for his/her own professional development in accordance with NMC and H.P.C .guidelines as appropriate.
- 4.2 To identify objectives and a personal development plan with the appropriate line manager, as part of the appraisal and development plan.
- 4.3 Maintain registration with appropriate professional body.
- 4.4 Maintain and update knowledge of current and new procedures/practices.

HEALTH & SAFETY

- To be familiar with and adhere to, and ensure adherence by other staff to Hospital policies relating to Fire, Risk Management and The Health & Safety at Work Act, by attending mandatory updates.
- To be competent in the safe use and storage of all equipment in your department, promptly report any faults, and ensure appropriate action is taken. Ensure that regular maintenance is carried out.

Employees must be aware of the responsibilities placed on them under the Health & Safety at Work Act, 1974, to ensure that the agreed safety procedures are carried out to maintain a safe environment for employee, patients and all visitors.

CONFIDENTIALITY

The post holder must maintain the confidentiality of information about patients, staff and other health service business in accordance with the draft Code of Confidentiality and the Data Protection Act, (1998).

To undertake any other projects or duties commensurate with the grade of the post and as agreed with the line manager.

This job description is intended as a general guide to the post but it may change in line with the needs of the department or at the request of the line manager, in consultation with the post holder.

CRIMINAL RECORDS BUREAU (CRB) CHECK

This position is subject to a Criminal Records Bureau check at enhanced level.

PERSON SPECIFICATION AND ATTRIBUTES

Qualifications	Desirable/Essential	Evidence
		Application Form /Interview
<ul style="list-style-type: none"> • 1st and 2nd Level RGN with Diploma in Anaesthetic Nursing OR • ENB 182 or ODP Level 3 qualification OR • Anaesthetic practitioner with ODP Level 3 qualification, City and Guilds 752 or DIP/HE Operating Department Practice • Current registration with NMC or AODP as appropriate 	<p style="text-align: center;">E</p> <p style="text-align: center;">E</p> <p style="text-align: center;">E</p> <p style="text-align: center;">E</p>	Application Form
Experience		
<ul style="list-style-type: none"> • Six months post registration experience in addition to appropriate qualifications. • Competent across a wide range of anaesthetic specialities. • Current anaesthetic experience. 	<p style="text-align: center;">E</p> <p style="text-align: center;">E</p>	Application Form/Interview
Knowledge/Skills		
<ul style="list-style-type: none"> • Clear, concise written communication skills. • Clear assertive verbal skills. • Ability to work under pressure. • Sound organisational ability. • Ability to work as an independent practitioner. • Ability to problem solve • Able to work effectively within the team. • Commitment to teaching junior staff and learners • Experience in Private sector health 	<p style="text-align: center;">E</p> <p style="text-align: center;">E</p> <p style="text-align: center;">E</p> <p style="text-align: center;">E</p> <p style="text-align: center;">E</p> <p style="text-align: center;">E</p> <p style="text-align: center;">E</p> <p style="text-align: center;">E</p> <p style="text-align: center;">E</p> <p style="text-align: center;">E</p> <p style="text-align: center;">D</p>	Application Form/Interview
Personal Attributes		
<ul style="list-style-type: none"> • Committed to self-development. • Self-motivated. • Able to establish credibility. • Sense of humour. • Maturity. • Calm, cheerful and patient. • Effective team worker. • Approachable and friendly • Confident • Flexible 	<p style="text-align: center;">E</p> <p style="text-align: center;">D</p> <p style="text-align: center;">D</p> <p style="text-align: center;">D</p> <p style="text-align: center;">D</p> <p style="text-align: center;">D</p> <p style="text-align: center;">D</p> <p style="text-align: center;">D</p> <p style="text-align: center;">D</p> <p style="text-align: center;">D</p> <p style="text-align: center;">E</p>	Application Form/Interview

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